



Charging Policy 2023

Our School Vision

Our school vision is based on the theme of 'Taking Care'. We strive to encourage our children, staff and wider community to 'take care' of one another through the core Christian Values of:

Kindness, Hope, Courage and Respect.

Our vision is inspired by the words in Corinthians:

"Let love and kindness be the motivation behind all that you do."

(1 Corinthians 16.14)

Ravenshead C of E Primary School is committed to valuing diversity and to equality of opportunity. In biblical tradition, children in particular are seen to hold a special place in the priorities of God. Furthermore, we hold to the foundational belief that all people are created in God's image and are intrinsically valuable. Everyone should be treated as fundamentally precious, irrespective of behaviour, achievements or potential.

Therefore, we aim to create and promote an environment in which pupils, parents/carers and staff are treated fairly and with respect and feel able to contribute to the best of their abilities. The school's biblical foundation provides a model of Christian community described as the 'body of Christ', in which

everyone has a part to play, and everyone without exception has God-given gifts which are to be used for the benefit of others.

Introduction

1. This charging policy has been compiled in line with DfES requirements and in accordance with s457 of the Education Act, 1996 as amended by the Education Act 2002.

School Trips

2. **Day Trips.** No charge will be levied in respect of day trips that take place during school hours or are part of the curriculum. (but also refer to point 18).

3. **Residential trips – Essential.** For residential trips which are essential to the National Curriculum, statutory R.E. or in preparation for prescribed examinations, a charge will be levied for board and lodging.

4. **Residential trips – Non-essential.** For residential trips which are not essential to the National Curriculum, statutory R.E. or in preparation for prescribed examinations:

- a. if the amount of school time on the trip is less than half of the total time of the trip, a charge will be levied up to the full cost of the trip.
- b. if the amount of school time on the trip is half or more of the total time of the trip, a charge will be levied for board and lodging.

Materials & Textbooks

11. Where a pupil or parent/carer wishes to retain items produced as a result of art, craft and design, or design and technology, a charge may be levied for the cost of the materials used. Parents would be asked in advance. In the case of cooking items, pupils may be asked to provide their own ingredients, but if the pupil forgets, the school provides the ingredients and levies a charge. Textbooks are provided free of charge, but in some subjects, additional revision guides are available, for which a charge is made.

Music Tuition

12. These charges are made by Aspire directly to parents/carers. Pupils whose families are entitled to pupil premium funding qualify for free music tuition.

Activities Outside School Hours

13. No charge will be made for activities outside school hours that are part of the National Curriculum or religious education, or that form an essential part of the syllabus for an approved examination.

14. If a pupil is prepared outside school hours for an examination that is not set out in regulations (the full list of which is available from the school), a charge will be levied for tuition and other costs.

15. For all other activities outside school hours, a charge up to the cost of the activity will be levied.

Damage/Loss to Property

16. A charge will be levied in respect of wilful damage, neglect or loss of school property (including premises, furniture, equipment, books or materials), the charge to be the cost of replacement or repair, or such lower cost as the Headteacher may decide.

17. A charge will be levied in respect of wilful damage, neglect or loss of property (including premises, furniture, equipment, books or materials) belonging to a third party, where the cost has been recharged to the school. The charge to be the cost of replacement or repair, or such lower cost as the Headteacher may decide.

Voluntary Contributions

18. Where the school cannot levy charges, and it is not possible to make these additional activities within the resources ordinarily available to the school, the school request/invite parents/carers to make a contribution towards the cost of the trip. Pupils will not be treated differently according to whether or not their parents/carers have made any contribution in response to the request or invitation. Pupils whose families are entitled to pupil premium funding qualify for their school trips to be paid for. However, where there are not enough voluntary contributions to make the activity possible, then it will be cancelled.

Lettings

19. The school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges will be determined annually by the Governing Body and Head Teacher. For users connected to the school, the charge will be based on the site staff overtime costs.

Other charges

20. The Headteacher and Management Committee or Governing Body may levy charges for miscellaneous services up to the cost of providing such services e.g. for providing a copy of an OFSTED report.

Remissions Policy.

21. If you receive universal credit, your child may be eligible to receive pupil premium funding (providing your families income is under the figures set by the Government each year). In this instance, charges in respect of board and lodging will be remitted in full.
22. The Headteacher and Management Committee or Governing Body may remit in full or part charges in respect of a pupil, if it feels it is reasonable in the circumstances.
23. The Headteacher, Management Committee or Governing Body may decide not to levy charges in respect of a particular activity, if it feels it is reasonable in the circumstances.