

MINUTES OF MEETING



**Nottinghamshire
County Council**

School: Ravenshead CofE Primary School
Meeting title: Autumn term meeting of the Management Committee
Date and time: Tuesday 28 April 2026 at 6:00pm
Location: Via virtual platform

Membership

'A' denotes absence

Mrs E Johnson
Mrs S Page
Mrs N Thomas (C)
Mrs S Cope
Mr N White
A Mrs G Bodill
Mrs S Keightley
A Mr A Warsop

In attendance Mr D Silcock (Clerk to the Governors)

MC/16/26	Apologies for absence	Action
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Mrs Bodill provided apologies for absence.
Mr Warsop was uncertain if he was required to attend this meeting.

MC/17/26	Declaration of interest
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There were no declarations of interest for items on the agenda.

MC/18/26	Minutes of the last meeting 24 February 2026
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The minutes of the meeting held on 24.2.26 were approved and signed by Mrs Thomas.
There were no matters arising.

MC/19/26	Key outcomes from Finance Working Group
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The Finance Working Group meeting is deferred until 19 May 2026.
Challenge: Why the delay? There may be some resignations forthcoming. These will have a significant effect on budget planning.

MC/20/26	Pupil Numbers (F2)
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For autumn 2025 we had 43 pupils in F2. The 2026 forecast is for only 34 pupils. We lose 59 Y6 pupils, leaving the budget £80-90k lower. Staff numbers will need reducing.

Challenge: Why the sudden fall? This is a national issue. Birth rates are historically low and predicted to remain so for some time.

Class configuration for split year groups is going well. We will try to be creative with the split for 34 F2 pupils, as we cannot afford 2 x teachers.

Challenge: How did the LA arrive at their prediction for 40-45 pupils? From a broad base of data, to include the census, housing developments and other factors.

Challenge: When will autumn F1 numbers be known? We run our own register

and anticipate receiving about 20 children. This is a good start. Numbers build through the year, and staff ratios limit us to a maximum of 26 children.

MC/21/26 Staffing

KS1 lead Mrs Stevens has made an excellent start.

F2 supply Miss Wood has made a real impact.

We say goodbye to Mrs Brown who is moving to the north of Scotland.

Question: How will Mrs Brown's vacancy be covered? We have two foundation support team staff interested in this vacancy who are trained teachers. Support team: No changes. We are asking support team members to apply for a grade 4 "Behaviour & Wellbeing" lead role to support Sarah Soley. The Early Years lead position is vacant and will be advertised internally.

MC/22/26 OPAL

Mrs Keightley reported. It has been nice to see children outside and enjoying their play. An OPAL club is held on Thursdays. Children have been amazing, working on tidying and maintaining the equipment. We will start Y6 on basic building tasks. Hopefully the novelty will not wear off; the site looks much tidier and cleaner. We are trying to structure playtimes to allow equal access for all year groups. A parent play date has been booked.

Comment: Governors were pleased that children are encouraged to take ownership of their play equipment.

MC/23/26 Safeguarding/Health and Safety reports

Mrs Keightley reported. Safeguarding has been a bit quieter. There are no children on child protection plans, but we are pushing for one family to be classified.

Challenge: Where referrals are made, but no action is taken, could Early Help be accessed? We started with Early Help who advised escalation but frustratingly, no further action was taken.

There were 4 x reports of harmful sexualised behaviour. Two were flagged green, and 1 amber.

A Social Worker is involved with 1 child, and another 2 are under assessment.

Online Safety: Incidents revolved around 3 x Y5 children who all had new phones at Christmas. Parents have been included in discussions around internet and social media access.

Staff FGM training has been refreshed.

Mrs Keightley attended Prevent training. This was a good event.

Accident numbers have dropped as children become more competent with OPAL.

MC/24/26 Attendance & Behaviour Reports

The SLT meet half termly for discussions. Attendance is good at 95.9% and better than national across most categories.

Challenge: Do fines reduce holiday requests? There is no effect, but this may change if continued absences attract increased sanctions.

If we exclude children under 5, attendance is 96.2%.

The PP gap is 1.5%. A Y2 child has an attendance "framework" in place. Other groups are mostly good, with no real concerns across school.

Y1 & Y6 are the most challenging, Y1 being born in 2020 and Y6 missing FS learning, a situation affecting all schools.

We recently had a fixed term suspension. The reintegration meeting was positive.

A prejudicial incident involved inappropriate language toward another child.

Parents have been included in discussions.

A Y1 child is on a part time attendance pattern. The child's mother is a trained teacher and co offer the benefit of 1:1 support.

Challenge: Will the situation be reviewed? Sarah Soley will check every 2

weeks.

It was

Resolved

Governors approve the part time attendance request.

MC/25/26 Link Visits

Mrs Cope attended the Mitre meeting on 2.3.26.

Mrs Thomas attended on 10.3.26 for safeguarding and SCR checks.

Mrs Henson visited for OPAL on 26.3.26

Mrs Page visited for inclusion on 20.1.26.

MC/26/26 Complaints

Nothing to report.

MC/27/26 Date of next committee meeting

To be discussed.

MC/28/26 Determination of confidentiality of business

The governing body membership list, headteacher report, and specific items where noted are confidential.

The meeting closed at 7:00pm.

Signed(chair) Date

MINUTES OF MEETING



School:	*
Meeting title:	Meeting of the * Committee
Date and time:	*, 201* at *pm
Location:	At the school
Confidential item(s)	
//*	Action

Signed(chair) Date